MINUTES OF THE LANCASTER COUNTY PLANNING COMMISSION
DATE: MONDAY, MAY 11, 2020

I. Call to Order: Chairman Martin opened the Public Meeting at 2:30p.m.

MEMBERS: Commissioners Terry Martin, Alice Yoder, Scott Haverstick, Tom Jones, Benjamin Bamford and Ray Marvin were present.

Commissioners Gretchen Karr, Faith Craig and Edward Fisher were not present.

STAFF: Scott Standish, Bob Bini, Dean Severson, Laura Proctor, Brad Stewart, Taylor Lawrence, Alex Rohrbaugh, Gwen Newell, Mike Domin, Marie Quigg, Porter Stevens, Kip Van Blarcom, Faith Gaddie, Mike Domin, Brian Reid and Kelly Eck were present.

OTHERS: Jon Beck    East Hempfield Township Director of Planning & Development
        David Christian    David Christian & Assoc.
        Josh Deering    Mount Joy Borough Council
        Katina
        Leon Bowman
        Theresa Thomas
        Robert McGuckin

II. Call to Audience:

No one from the audience addressed the Planning Commission regarding an item not on the agenda.

III. Approval of the Minutes of Prior Meeting – April 27, 2020: Commissioner Haverstick moved to approve the minutes as submitted. Commissioner Yoder seconded the motion. The motion passed unanimously.
IV. Appointments, Presentations and Reports:

A. Scheduled Public Presentations: None.

B. Committees and Task Forces: None.

C. Reports and Presentations from LCPC Staff:

Executive Director, Mr. Scott Standish reported that 25% of staff are back working in the office. The remaining staff are working from home. There will be changes made to follow protocol in the office. Plexiglass with a small opening will be installed at the front desk. Hand sanitizer will continue to be made available, workstations will be rearranged, and rotating shifts will be implemented in order to comply with social distancing.

Mr. Standish reminded everyone that the Metroquest survey regarding the Old Philadelphia Pike corridor can be found on the Places2040 website.

2. Division Directors

a. Mr. Dean Severson, Director for Community Planning, had nothing to report.

b. Mr. Bob Bini, Director for Transportation Planning, reported that TTAC had a public meeting today to review feedback on the draft Metropolitan Transportation Plan and the proposed 2021 – 2024 Transportation Improvement Program. Feedback was modest. Discussion followed regarding how effective virtual meetings are compared to public meetings. Chairman Martin suggested an on-line survey to get the public more involved.

Mr. Bini also reported that the MTP and TIP are both on track moving through the process.

V. Previously Postponed Planning Matters for Discussion and Action:

A. Lancaster County Comprehensive Planning Items: None.

B. Community Planning Reviews: None.

C. Subdivision and Land Development Plan Items – Approvals/Reviews: None.
D. Subdivision and Land Development Plan Items – Advisory Reviews: None.

E. Other Planning Matters: None.

F. Additions to the Agenda (with 24-hour Public Notice): None.

VI. New Planning Matters for Discussion and Action:

A. Lancaster County Comprehensive Planning Items: None.

B. Community Planning Reviews:

1. #29-240B, East Hempfield Township, Proposed amendment to the Zoning Ordinance to provide for purposes related to the adoption of the amendments; providing for definitions; establishing certain general and specific standards relating to the location, placement, construction and maintenance of wireless facilities, small cell wireless facilities, and macrocell wireless facilities; providing further for the regulation of such facilities within the public rights-of-way and outside the public rights-of-way; providing for the enforcement of said regulations; and providing for an effective date

   Commissioner Bamford moved to recommend approval of the above review. Commissioner Yoder seconded the motion. The motion passed unanimously.

2. #29-245, East Hempfield Township, Proposed amendment to the Zoning Ordinance involving the definitions and requirements for retaining walls

   Commissioner Yoder moved to recommend approval of the above review. Commissioner Bamford seconded the motion. The motion passed unanimously.

C. Subdivision and Land Development Plan Items – Approvals/Reviews:

1. Requests for Modifications/Waivers: None.

2. Subdivision and Land Development Plans: None.

3. Unconditional Preliminary Plan Approval: None.

4. Requests for Time Extensions: None.

D. Subdivision and Land Development Plan Items – Advisory Reviews:

1. #72-55-2, Sunrise Health, LLC, Sadsbury Township
2. #78-469-2, 1910 Shady Lane, Caernarvon Township
3. #78-472-4, Calvary Church – Building Addition, Manheim Township
4. #80-40-1A, The Meadows at Strasburg Phase 1 – Mersky Tract, Strasburg Township
5. #84-285-2, Elam J. Esch, Providence Township
6. #84-321-1, David S. & Ruth F. Petersheim, Salisbury Township
7. #98-63-1B, Community Fellowship Church, East Hempfield Township
8. #08-24B, Dairy Road Warehouse, East Hempfield Township
9. #20-17, Cargill Parking Expansion, Lititz Borough

Chairman Martin abstained from the vote on #2. Commissioner Haverstick questioned the number of parking spaces provided for the Calvary Church Building Expansion and asked if there are other parking solutions. Commissioner Haverstick moved to recommend approval of the above review. Commissioner Marvin seconded the motion. The motion passed.

E. Other Planning Matters:

F. Additions to the Agenda (with 24-hour Public Notice): None.

VII. Old Business: None.

VIII. New Business and Discussion Items: Chairman Martin discussed when the LCPC meetings will take place at the Government Center again. Executive Director Scott Standish reported he will check with Larry George, County Chief Clerk to clarify requirements in order to do so. Commissioner Marvin made a motion that if the County Commissioners would allow it, the next LCPC meeting should be held at the Government Center following the guidelines the County provides. If they don’t allow public meetings, the LCPC meeting will continue to be held remotely. Commissioner Haverstick seconded the motion. Motion passed.

IX. Adjournment: Commissioner Jones made a motion to adjourn and Commissioner Haverstick seconded the motion. The meeting was adjourned at 3:23pm.