



Lancaster County
MPO

Meeting Minutes

Monday, April 24, 2023 at 12:30 p.m.

Lancaster County Government Center
 150 North Queen Street, Lancaster, Pennsylvania
 Rooms 102/104

Call to Order

Commissioner D’Agostino called the meeting to order at 12:30 p.m.

Voting Committee Members

Lancaster County Board of
 Commissioners
 x Ray D’Agostino, Chair

City of Lancaster
 x Mayor Danene Sorace
 Steven Campbell
 x *Karl Graybill*
Emma Hamme
Cindy McCormick

South Central Transit
 Authority
 Greg Downing
Keith Boatman
 * *Lauri Ahlskog (Proxy)*

Lancaster County Planning
 Commission
 RC Carrasco
 Ed Fisher
 v Jeb Musser
 v Gretchen Raad
 John O. Yoder III
 v Heather Zink
Terry Martin
Ray Marvin
Scott Standish

PennDOT District 8-0
 x Richard Reisinger
Benjamin Singer
 x *Carey Mullins*
 x *Kenana Zejcirovic*
 PennDOT Central Office
 Ray Green
Matt Crea
Ted Sheehe

Constantine Mandros
 Sen. Ryan Aument
Ryan Boop
 v *Rebecca Sollenberger*
 v *Terry Trego*
 State House of
 Representatives
 Rep. Mindy Fee
Tom Jones
Linda Martin

x Present v Virtual attendee *Alternate*

Department Staff

Will Clark, Kristiana Barr, Gary Jones, Mike Domin, Mary Frey, Sam McMinn, Mark Huber,
 Renee Addleman, Alex Rohrbaugh, Marie Quigg, Marilyn Sachs, Jennifer Cochran, Faith
 Gaddie, Kim Citarella, Micah Reeder, Nick Shenk

Other

Pamela Hess, Amer Al Fayadh, Matt Boyer, Jeff Puher, Barb Zortman, Marshall Snively

Call to Audience

No one from the audience addressed the committee regarding an item not on the agenda.

Approval of Minutes

[0:03:40](#)

The committee reviewed the minutes from its Monday, February 27, 2023, meeting.

Mayor Sorace made a motion to approve the minutes as submitted. Mr. Graybill seconded the motion.

Ms. Ahlskog requested changes to Item 15, under the Transit Development Plan Update, to state “[...] noting a community survey ended on February 24, 2023, and a business survey will be active until March 2023. The shared ride survey will be sent out to 600 riders.”

Mayor Sorace amended the earlier motion to modify the meeting minutes as stated by Ms. Ahlskog. Mr. Graybill seconded the motion. The motion passed unanimously.

New Business

A. For Action

1. **Community Safety Project & Police Traffic Services Grants**

[0:05:23](#)

Barb Zortman, Center for Traffic Safety

Ms. Zortman gave an overview of the history of the Center for Traffic Safety and details about the Community Safety Project grant and Police Traffic Services grant, included in the meeting packet. She provided handouts to in person attendees, containing lists developed using data from PennDOT. The handouts were sent to all voting members via email following the meeting.

Mayor Sorace made a motion for the Lancaster MPO to recommend to the Lancaster County Board of Commissioners to give its consent to the Center for Traffic Safety to continue providing services to Lancaster County by way of Federal Highway Safety Grant funding by the Pennsylvania Department of Transportation. Ms. Ahlskog seconded the motion. The motion passed unanimously.

2. **PM – 2 Asset Management & PM – 3 System Reliability**

[0:26:30](#)

Matt Crea, PennDOT Central Office

Mr. Crea gave a brief overview of the information presented in the meeting packet.

Mr. Crea made a motion for the Lancaster MPO to agree to support the state PM – 2 and PM – 3 targets by planning and programming projects that contribute to meeting or making significant progress toward the established PennDOT performance targets. Mayor Sorace seconded the motion. The motion passed unanimously.

3. **Limited English Proficiency (LEP) Plan** [0:29:48](#)
Sam McMinn, Lancaster County Planning Department

Mr. McMinn gave an overview of the changes presented in the packet, focusing on the department's efforts in addressing comments made at the March 27, 2023, TTAC meeting regarding the translation of documents into Pennsylvania Dutch. He provided a handout with additional changes, which was then sent to all voting members following the meeting.

Commissioner D'Agostino opened the floor for public comment.

Mr. Al Fayadh and Mayor Sorace asked for further clarification on determining which languages have requirements for translation and the level of English proficiency of various language groups residing in the county.

Mr. McMinn stated there are two groups for translation, 1) by request and 2) Safe Harbor documents, requiring preexisting translation for language communities with 1,000 members, or a 5% population or higher, who fall under LEP specification. He then overviewed how the data is pulled from the census, and individuals rate their own English proficiency. Mr. McMinn further clarified that due to the plan being annual, it can be updated as the need for translation arises.

Mayor Sorace made a motion for the Lancaster MPO to approve the Limited English Proficiency (LEP) Plan with the modifications as presented, including the additional changes presented at the meeting. Mr. Graybill seconded the motion. The motion passed unanimously.

4. **Public Participation Plan (PPP)** [0:48:19](#)
Mary Frey, Lancaster County Planning Department

Ms. Frey went over the staff's recommended changes, providing a handout with additional changes from the Federal Highway Administration (FHWA), which was then sent to all voting members following the meeting.

Ms. Ahlskog made a motion for the Lancaster MPO to adopt the Public Participation Plan (PPP) as drafted. Mr. Reisinger seconded the motion, The motion passed unanimously.

5. **connects2040 Guidelines** [0:50:04](#)
Kristiana Barr, Lancaster County Planning Department

Ms. Barr gave an overview of the updates recommended by TTAC from the March 27, 2023, meeting and included in the packet.

Mayor Sorace expressed concern with the end of the year deadlines, citing municipal closures which would prevent projects appearing on agendas until the beginning of the new year.

Mr. Clark provided further context, stating the current timeline would allow for items to be included on the Transportation Improvement Program (TIP), which would occur in May – June.

Mr. Reisinger made a motion for the Lancaster MPO to approve the involvement of TTAC members or alternates to review and score *connects2040* Implementation Program applications. Ms. Martin seconded the motion. The motion passed unanimously.

6. **Transportation Alternative Set Aside (TASA)** [1:08:31](#)
Mike Domin, Lancaster County Planning Department

Mr. Domin stated Lancaster County Planning Department staff recommended integrating TASA funds into the *connects2040* program for the 2027 – 2028 year, instead of developing a new competitive program for TASA allocation, He noted five PennDOT approved changes need to be made to incorporate the \$1.7 million in funds into the *connects2040* program.

Commissioner D'Agostino noted historically both programs were one but were split due to the Enola Low Grade Trail being the priority project for TASA funding.

Mayor Sorace expressed concern in awarding funding too early, which could negatively impact the encouragement for inter-municipal cooperation, questioning when funds would ultimately be awarded.

Mr. Clark responded, stating the time frame would allow projects to begin early preparations, such as completing environmental clearance and right-of-way.

Mayor Sorace left the meeting at 1:57 p.m.

Ms. Ahlskog made a motion for the Lancaster MPO to approve the presented modifications to the *connects2040* Implementation Program to coordinate the selection of the Transportation Alternative Set-Aside (TASA) projects with *connects2040* projects. Ms. Martin seconded the motion. The motion carried.

7. **2023 Transportation Improvement Program (TIP) Amendments** [1:29:55](#)
Carey Mullins, PennDOT, District 8-0

a. **High Tension Cable Median Barrier**

Mr. Mullins gave an overview of the project in West Hempfield Township, West Earl Township, and Manheim Township.

b. **US 30/ Wrights Ferry Bridge**

Mr. Mullins stated the amendment for the project will add the final design and construction phase to the TIP. He provided further background, noting the project is now being treated as a stand-alone project from the Veteran's Memorial Bridge to accelerate the completion date.

- c. Mr. Mullins stated the amendment will remove the project from the TIP as a HSIP project, due to a request from Rapho Township to complete the project sooner due to safety concerns, using A7-15 funds.

Ms. Ahlskog made a motion for the Lancaster MPO to approve the amendment to add the final design and construction phases to the TIP for the US 30/ Wrights Ferry Bridge and the amendment to remove all phases of the Elizabethtown/ Meadowview Road project from the TIP. Mr. Graybill seconded the motion. The motion carried.

B. For Information

1. **2023 Transportation Improvement Program (TIP) Administrative Modifications** [1:34:21](#)
Jeff Puher, PennDOT, District 8-0

No one came forward with any comments or questions.

Other Business

A. Lancaster County Planning Department [1:34:50](#)

1. MPO Bylaws Update

Mr. Clark announced the changes proposed at the February 27, 2023, MPO meeting were emailed to and verified by MPO voting members. He stated due to the membership changes, letters have been sent to the organizations, asking to reaffirm their appointees, and announced an open call for applicants to serve for Community-Wide Interests for the Transportation Technical Advisory Committee (TTAC).

2. Metropolitan Transportation Plan (MTP) Update

Mr. Clark stated that *connects2040*, adopted in 2020, is due for its 4-year update. He noted TTAC will assemble a committee, as stated in the Bylaws, to reevaluate the plan.

B. PennDOT [1:37:29](#)

1. District Executive Change

Mr. Reisinger announced Chris Kufro will serve as acting District Executive for District 5-0 and Kevin Keefe will be the acting District Executive for District 8-0 through June 2023. Mr. Reisinger will then serve through July – September 2023.

C. South Central Transit Authority (SCTA)

[1:38:47](#)

1. Transit Development Plan Update

Ms. Ahlskog provided updates about the plan and recent surveys.

D. Commuter Services of PA

[1:41:43](#)

Mr. Boyer gave updates about current programs, noting the Earth Day competition will end at the end of April and Bike Month will begin in May.

Public Comment

No one from the audience provided any comments.

Adjournment

Ms. Martin made a motion to adjourn. Ms. Ahlskog seconded the motion. The motion carried, and the meeting adjourned at 2:13 p.m.

Link to recorded meeting: <https://vimeo.com/820977903>

Please note: This meeting was recorded to capture the full discussion of the items above. For brevity, minutes have been simplified to focus on action items and key points in the discussion.