

**LANCASTER COUNTY
TRANSPORTATION COORDINATING COMMITTEE (LCTCC)
MINUTES**

DATE: April 23, 2018
TIME: 12:00 p.m.
PLACE: 150 North Queen Street, 1st Floor LCPC Meeting Rooms, Lancaster, PA 17603

MEMBERS:

Commissioner Dennis Stuckey (Chairperson)	Board of Commissioners
Mayor Danene Sorace (Vice-Chairperson)	City of Lancaster
Charlotte Katzenmoyer	City of Lancaster
Karl Graybill	City of Lancaster
Marshall Snively	City of Lancaster
Constantine Mandros	City of Lancaster
William Shaffer	Lancaster County Planning Commission
Alice Yoder	Lancaster County Planning Commission
Scott Haverstick	Lancaster County Planning Commission
Roni Ryan	Lancaster County Planning Commission
Dave Kilmer	South Central Transit Authority
Mike Keiser	PennDOT District 8-0
Nathan Walker (Alternate)	PennDOT District 8-0
Beth Raves (Alternate)	PennDOT Central Office
Jim Arey (Alternate)	PennDOT Central Office
Linda Martin (Alternate)	State House of Representatives
Rebecca Sollenberger (Alternate)	State Senate
David Eberly	Lancaster Airport Authority
Jennifer Crobak	Federal Highway Administration

GUESTS:

Matt Boyer	Commuter Services of PA
Neil Ward	Commuter Rail Association of Lancaster
Max Inkrote	Larson Design Group

STAFF:

James Cowhey	Executive Director
Robert Bini	Transportation Director
Lauri Ahlskog	Senior Transportation Planner
Kyle Salage	Administrative Secretary

1. **Call to Order** – Commissioner Stuckey called the meeting to order at 12:02 p.m.
2. **Committee Membership Changes (Action)** – Commissioner Stuckey stated and recognized the requested membership changes to the Transportation Coordinating Committee (MPO) and Technical Advisory Committee (TTAC).

Mr. Haverstick made a motion to approve the presented committee membership changes outlined in the accompanying memo, and this motion was seconded by Mr. Mandros. The motion passed unanimously.

3. **Updates and Announcements**

- a. **Major Projects**

- **State Road Interchange** – Mr. Walker reported that another conference call on the project was held, and the indemnification agreement has been sent back to Amtrak for review. The Pennsylvania Department of Transportation (PennDOT) is still in the process of providing comments on the construction agreement. It is still intended to achieve a November 2018 let date.
- **Middle Creek Bridge** – Mr. Walker reported that this is a P3 bridge project. The project will commence on June 15, 2018, with the bridge slated to reopen in August. The delay has been due to trout restrictions.
- **Stony Battery Road** – Mr. Bini reported that the project on Stony Battery Road between Oster Point and the Hempfield Rec Center will be completed within the next three (3) to four (4) weeks.
- **Keller Avenue Amtrak Lot** – Mr. Bini reported that Toby Fauver is no longer the Deputy Secretary for Multimodal Transportation. However, PennDOT still plans to go forward with the lot after community engagement, which has yet to happen. As part of the engagement and discussion, PennDOT plans to consider all parking options and opportunities for additional development in Manheim Township.

- b. **Transit** – Mr. Kilmer thanked the Lancaster County Planning Commission (LCPC) for hosting the South Central Transit Authority's (SCTA) Transit Development Plan (TDP) Update public meeting on Thursday, April 19th. The recommendations being proposed by the consultant are available online, and comments will be accepted until Friday, May 4th.

- c. **Federal Highway Administration** – Ms. Crobak reported that the Federal Highway Administration (FHWA) completed its on-site certification review for the Lancaster MPO. A report will be available within the next few months.

- d. **Bike/Pedestrian Advisory Committee** – Ms. Ahlskog reported that the Bicycle and Pedestrian Advisory Committee (BPAC) met on March 22nd. At this meeting the committee reviewed two (2) more upcoming resurfacing projects. It is intended to review two (2) of such projects at each meeting, going forward. Discussions and meetings for the Active Transportation Plan (ATP) continue to take place. It is hoped that the third draft of the plan will be suitable for public release. Mayor Sorace inquired as to whether the consultant has been accountable

for the delays and deliverables in the plan, and how the public engagement phase will be rolled out. Ms. Ahlskog stated that it is hoped that there will be more accountability under the new project manager, and that the public engagement phase is specifically outlined in the plan. This engagement will be coordinated with the City of Lancaster and the Lancaster Inter-Municipal Committee (LIMC). Ms. Katzenmoyer noted that the ATP Visioning Committee and Technical Committee will play a part in this process as well. The committee also discussed the expanding bike lane network in the City of Lancaster.

- e. **Transportation Authority** – No representative present.
- f. **Commuter Services of PA** – Mr. Boyer noted that a copy of the Commuter Services of PA 2017 Annual Report was distributed. He also noted that May is Bike Month, and events will be held with employers to promote this. Additionally, discussions are being held with the SCTA and local employers in regard to how to best get people to work. There will be presentations on this as the discussions develop. Mayor Sorace commended Commuter Services of PA for their efforts, noting that there are many employees who live in the City of Lancaster but work elsewhere. The committee then discussed whether Commuter Services of PA could play a role in transporting people to medical facilities for appointments or emergencies. Mr. Boyer noted that any project undertaken by the organization would have to meet its guidelines and mission.

- 4. **Minutes of February 26, 2018 Meeting (Action)** – There were no comments or suggested amendments to the minutes.

Mr. Mandros made a motion to approve the minutes as presented, and this motion was seconded by Ms. Yoder. The motion passed unanimously, thereby approving the minutes.

- 5. **TIP Modifications** – Ms. Raves summarized the Transportation Improvement Program (TIP) modifications presented in the accompanying memo and Item 5A. There was no action required.

- 6. **Confirmation of Safe Harbor Email Ballot (Action)** – Mr. Bini a recap of the MPO email ballot that concluded on March 28, 2018. The ballot needed to be conducted in order to authorize the allocation of \$1.5 million in additional 2019-2022 TIP funding towards the Safe Harbor Trestle Bridge rehabilitation project. This additional local funding was needed for its State Transportation Alternatives Program (TAP) application. A total of fifteen (15) members voted in affirmation via email, and none opposed or abstained. Mr. Bini requested that the MPO vote on this action again, in order to affirm the decision of the email ballot.

Mr. Haverstick made a motion to confirm the action taken by email ballot on March 27 and 28, 2018 approving the addition of \$1.5 million to the draft 2019-2022 TIP for the Safe Harbor Trestle Bridge rehabilitation project. This motion was seconded by Mr. Shaffer. The motion passed unanimously, thereby confirming the aforementioned email ballot.

The committee then discussed the burning of the rail trail bridge in Martic Township. Mr. Shaffer noted that there will be a meeting of townships to discuss the Enola Low Grade Trail and the issue of insurance for such bridges.

7. **Draft 2019-2022 TIP for Public Review and Comment (Action)** – Mr. Bini stated that the LCPC needs authorization from the MPO to advertised the draft 2019-2022 TIP, noting that copies of the document were included in the meeting packet. Mr. Bini then summarized the project type breakdown of the draft 2019-2022 TIP. He welcomed any questions and comments. The committee then discussed the categorization of the Safe Harbor Trestle Bridge rehabilitation project, the PA-272 improvements project in Providence Township, the US-222 (Prince Street) resurfacing. Mr. Bini gave a presentation regarding Air Quality Conformity. The committee then discussed conformity standards and data practices. Mr. Bini reiterated that the MPO needs to authorize the advertisement of the draft 2019-2022 TIP and all accompanying documents.

Mr. Haverstick made a motion to authorize LCPC staff to open a minimum 30-day public comment period for the purpose of gathering public and agency comments on the Draft FY 2019-2022 TIP, and the Draft Air Quality Conformity Analysis for the FY 2019-2022 TIP; to issue proper public notifications; to publish the Draft FY 2019-2022 TIP and supporting documentation on the Lancaster County website; to make copies available at certain public libraries; and to hold a public meeting. This motion was seconded by Mr. Mandros. The motion passed unanimously.

8. **Lancaster MPO Certification Review Recap** – Mr. Bini provided a recap of the Lancaster MPO’s federal certification review, which took place on April 5th and 6th. He noted the corrective actions from the 2014 certification review, the improvements that were made since then, and what improvements are still needed going forward. There are expected to be two (2) corrective actions from this review – one will be in regard to Limited English Proficiency (LEP), and the other in regard to the Annual List of Obligated Projects. Ms. Crobak thanked PennDOT, the MPO staff, and the SCTA for participating in the review. The FHWA will complete its report for the review within the next few months.
9. **Other Business & Public Participation** – Mr. Boyer noted that PennDOT hosted a conference on autonomous vehicles, and commended them for the event.
10. **Next Meeting: June 25, 2018 at 12:00 p.m.**
11. **Adjournment** – Commissioner Stuckey adjourned the meeting at 1:35 p.m.