



Lancaster County
MPO

**Lancaster County Metropolitan Planning Organization (MPO)
 Meeting Minutes**

Monday, February 27, 2023, at 12:30 p.m.

Lancaster County Government Center
 150 North Queen Street, Lancaster, Pennsylvania
 Rooms 102/104

Metropolitan Planning Organization Voting Members

x: present, v: virtual attendee

	PRIMARY	ALTERNATE
Lancaster County Board of Commissioners	x Ray D' Agostino	x <i>Scott Standish</i>
Lancaster County Planning Commission	x Terry Martin Benjamin Bamford Edward Fisher Romao Carrasco Ray Marvin Gretchen Raad v Jeb Musser v John O. Yoder III x Heather Zink	x <i>Will Clark</i>
City of Lancaster	x Mayor Danene Sorace x Constantine Mandros x Karl Graybill x Stephen Campbell v Marshall Snively	
PennDOT District 8-0	x Christopher Kufro	v <i>Rich Reisinger</i> <i>Kenana Zejcirovic</i> x <i>* Carey Mullins</i> x <i>** Jeff Puher</i>
PennDOT Central Office	Jessica Clark	v <i>Ray Green</i> x <i>*Matt Crea</i>
South Central Transit Authority	Greg Downing	x <i>Keith Boatman</i>
Lancaster Airport Authority	x Ed Foster	<i>Austin Beiler</i>
State Senate	Sen. Ryan Aument	<i>Ryan Boop</i> v <i>Rebecca Sollenberger</i>
State House of Representatives	Rep. Mindy Fee	v <i>Linda Martin</i>

Other

Kristiana Barr, Gary Jones, Renee Addleman, Porter Stevens, Mary Frey, Sam McMinn, Mike Domin, Gwen Newell, Alex Rohrbaugh, Joella Neff, Faith Gaddie, Kim Citarella, Micah Reeder, Scott Peiffer, Ronald Drnevich, Lauri Ahlskog, Ross Loehr, Tom Glass, Logan Schwarz, Jon Beurele, Nate Sturgis, Ronnique Bishop, Pamela Hess, Quentin Clapper, Cindy Schweitzer, Jason Hershock, and Steve Thomas

Order of Business:

Call to Order

Commissioner D'Agostino called the meeting to order at 12:31 pm.

Organizational Meeting

Recording Time Stamp: [00:25](#)

Due to discussion concerning the MPO bylaws, the Organizational Meeting was tabled.

For Action

Approval of Minutes

[00:55](#)

The committee reviewed the minutes from the Monday, November 28, 2022, Metropolitan Planning Organization Meeting.

Mr. Mandros made a motion to approve the minutes as submitted. Mr. Campbell seconded the motion. The motion passed unanimously.

Commissioner D'Agostino welcomed John O. Yoder III and Heather Zink as new members representing the Lancaster County Planning Commission.

[01:35](#)

Item 10 on the agenda was moved up on the agenda due to a time constraint

1. 2023 PM-1 Safety Targets

[02:50](#)

Mr. Glass gave an overview of the PM-1 Safety Targets included in the meeting packet. He noted the 2% annual reduction for fatalities is based on the most recent year's data and not the 5-year average.

[14:45](#)

Mr. Drnevich announced the State Transportation Commission's 12-year plan will enter the public forum on April 12, 2023.

Mr. Mandros made a motion for the Lancaster MPO to adopt the recommended 2023 safety targets and agree to plan and program projects so that they contribute towards the accomplishment of the established 2023 PennDOT targets. Ms. Zink seconded the motion. The motion passed unanimously.

2. Lancaster MPO Bylaws Amendment

[16:45](#)

Mr. Clark gave background for the update included in the packet, before going over changes. The most notable change in the MPO Bylaws involved reducing the votes for the Metropolitan Planning Organization (MPO) from 21 to 15 voting members, and the Transportation Technical Advisory Committee (TTAC) from 19 to 16 voting members.

Mr. Kufro and Mr. Green voiced concerns with the removal of both PennDOT District 8-0 and PennDOT Central Office as voting members for TTAC, and requested they retain their voting membership on the committee.

[33:40](#)

Please note: The following subsections have been amended to reflect the most recent updates to the MPO Bylaws

[48:45](#)

- a. **Mr. Green made a motion to amend Article 6(c), (2), in which PennDOT Central Office would concede their vote on the Technical Advisory Committee (TTAC), if PennDOT District 8-0 remains a voting member, bringing the total voting members to 17. Mr. Martin seconded the motion. The motion passed unanimously.**

[1:05:10](#)

- b. **Mr. Boatman made a motion to amend Article 3(a), to include clarification of “Appointed by the SCTA Board of Directors”. Mayor Sorace seconded the motion. The motion passed unanimously.**

[1:08:08](#)

- c. **Mr. Graybill made a motion to amend Article 5(c) to add “If the eligible voting members drop below eight (8) after a meeting opens [...]. Mr. Mandros seconded the motion. The motion passed unanimously.**

[1:10:40](#)

- d. **Mayor Sorace made a motion to amend Article 6(c), (1) to state “[...] could include but not limited to:” for Community-Wide Interest, listing Business and Finance, Operating Freight and Passenger Railroads, Freight Interests, Environmental Health Interests, Advocate for Persons with Disabilities, and Transportation Safety. Mr. Mandros seconded the motion.**

Mr. Clark noted “Voting positions for areas of interest that receive no nominations may be filled by nominations representing other County-wide areas of interest, with the goal of ensuring membership seats are filled and to achieve meetings requirements for a quorum”, Article (6), (e), (2), was made redundant.

Mayor Sorace and Mr. Mandros accepted the amendment to strike the sentence. The motion passed unanimously.

[1:17:00](#)

- e. **Mayor Sorace made a motion to amend the change in language to Article 6(c), (2), Boroughs Association and Township Supervisors Association, that the voting member will be “appointed”, instead of “assigned”. Ms. Zink seconded the motion. The motion passed unanimously.**

[1:17:55](#)

- f. **Mayor Sorace made a motion to amend Article 6, (e), (1) to state “Members appointed by the affiliated organization shall be sent to the MPO Chair.” Mr. Kufro seconded the motion. The motion passed unanimously.**

[1:18:40](#)

Mr. Mandros made a motion for the Lancaster MPO to adopt the proposed amendments to the Lancaster MPO Bylaws. Mr. Campbell seconded the motion, The motion passed unanimously.

3. **2023 MPO Committee Assignments**

[1:19:55](#)

Mr. Clark gave an overview of the tasks assigned to the Metropolitan Planning Organization (MPO), Transportation Technical Advisory Committee (TTAC), and Active Transportation Advisory Committee (ATAC). Mayor Sorace noted tasks are subject to change in the future. Mr. Clark clarified in time sensitive cases, the materials will go to the next upcoming meeting, whether it be MPO or TTAC.

No action was taken. The assignments were adopted by consensus.

4. **TTAC Appointment**

[1:26:22](#)

Ms. Barr announced Stephen Weaver, from the Strasburg Rail Road Company was presented for consideration for appointment to TTAC to represent Operating Freight Railroad.

Mr. Kufro made a motion for the Lancaster MPO to appoint Stephen Weaver from the Strasburg Rail Road Company to serve on the Technical Advisory Committee (TTAC) as an Operating Freight and Passenger Railroad. Mayor Sorace seconded the motion.

Mr. Clark clarified, due to the Bylaws, the term is four years. However, the first four-year term limit is set through December 2025, to keep all members on the same four-year window.

5. **Transportation Study Review Process**

[1:28:50](#)

Mr. Stevens gave an overview and background of the information included in the packet. Mayor Sorace requested a rubric be developed to score the presented criteria for transparency and to maintain consistency regarding feedback for presented projects. Mr. Stevens agreed to the mayor’s request.

Ms. Zink made a motion for the Lancaster MPO to adopt the Transportation Review Process. Mr. Yoder seconded the motion.

Mr. Clark asked for clarification from Mayor Sorace if her request related to the scoring process involved the projects resulting from the study, or whether projects were eligible. Mayor Sorace responded, stating the rubric should be used to determine whether a project is eligible for MPO support.

Mr. Clark added projects determined to be ineligible would still be presented to the MPO for feedback.

The motion passed unanimously.

6. 2025-2028 Transportation Improvement Program (TIP) Selection Process [1:39:19](#)

Mr. Jones gave an overview of the Selection Process developed by the Transportation Implementation and Engagement Subcommittee (TIES).

Mr. Mandros made a motion for the Lancaster MPO to adopt the draft Transportation Improvement Program Selection Process as the TIP Selection Process that will be used to develop the Lancaster MPO Fiscal Financial Year 2025-2028 Transportation Improvement Program. Mayor Sorace seconded the motion. The motion passed unanimously.

7. Quarryville Borough Traffic Circulation Study – PennDOT Connects Funding [1:49:40](#)

Mr. Peiffer gave an overview of Quarryville Borough's recent planning efforts and cooperation with PennDOT, noting that the intention of the study is to create layers of maps to utilize for local projects.

Ms. Sollenberger left the meeting at 2:20 p.m.

Mayor Sorace made a motion for the Lancaster MPO to support Quarryville's application for PennDOT Connects funding for the Quarryville Borough Traffic Circulation Study with the understanding that MPO funding is not committed for implementation. Mr. Kufro seconded the motion. The motion carried.

8. SCTA Public Transportation Agency Safety Plan and CY 2023 Safety Performance Targets [1:58:50](#)

Mr. Boatman gave an overview of the plan included in the packet, announcing the involvement of the new Safety Committee, consisting of the South Central Transit Authority (SCTA), along with drivers for both the Red Rose Transit Authority (RRTA) and Berks Area Regional Transportation Authority (BARTA).

Mr. Boatman made a motion for the Lancaster MPO to adopt the SCTA Public Transportation Agency Safety Plan and CY 2023 Safety Performance Targets. Mayor Sorace seconded the motion. The motion carried.

9. Safe Streets for All: Grant Acceptance

[2:04:15](#)

Mr. Clark announced the MPO was awarded a \$200,000 federal grant with a match of \$50,000, to be used for a comprehensive Safety Action Plan. The plan is being developed to allow the county to apply for unused implementation funding, due to not having a Safety Action Plan already in place.

Mr. Mandros made a motion for the Lancaster MPO to recommend the Lancaster County Board of Commissioners accept the \$200,000 award from the US Department of Transportation (USDOT) Safe Streets and Roads for All Grant program for the development of a comprehensive Safety Action Plan. Mr. Kufro seconded the motion. The motion carried, with Commissioner D'Agostino abstaining.

10. Limited English Proficiency (LEP) Plan

[2:08:00](#)

Mr. McMinn gave an overview of the plan and strategies presented in the packet, noting the outreach required for the plan is included in the Public Participation Plan (PPP)

Mr. Green made a motion for the Lancaster MPO to release the Draft Limited English Proficiency Plan for a 45-day public review and comment period beginning March 10, 2023. Ms. Zink seconded the motion. The motion carried.

11. Public Participation Plan (PPP)

[2:14:13](#)

Ms. Frey gave an overview of the plan included in the packet.

Mr. Mandros made a motion for the Lancaster MPO to release the Draft Public Participation Plan for a 45-day public review and comment period beginning March 20, 2023, and that the MPO approve the Public Involvement Process for the Draft Public Participation Plan and the Limited English Proficiency Plan. Mr. Graybill seconded the motion. The motion carried.

12. Transportation Improvement Program (TIP) Amendments

[2:21:05](#)

a. *connects2040* Funding Program

[2:21:15](#)

Mr. Clark announced the program was voted on in September 2022, however the financial constraint chart was not available at the time of voting.

Mr. Kufro made a motion for the Lancaster MPO to approve the financial constraint chart for the projects approved for *connects2040* Implementation Program funding in September 2022. Mr. Mandros seconded the motion. The motion carried.

b. Lancaster Amtrak Parking Project

[2:23:20](#)

Mr. Crea indicated that the amendment was previously voted on by the MPO in November 2022. However, the \$18 million in funds were not obligated during the 2021 TIP nor were they carried over for the 2023 update.

Mr. Mandros made a motion for the Lancaster MPO to approve the amendment of \$18 million in federal funds to the Lancaster Amtrak Parking Project in fiscal financial year 2023. Mayor Sorace seconded the motion. The motion carried.

c. Downingtown Train Station Project

[2:24:31](#)

Mr. Crea noted due to the project's location in the Keystone Corridor, the funding amount must be changed on the Lancaster TIP, however, Lancaster County will not be fiscally responsible for the \$26 million increase.

Mayor Sorace made a motion for the Lancaster MPO to approve the Downingtown Train Station Project \$26 million increase in funding. Mr. Mandros seconded the motion. The motion carried.

d. US 222/ US 30 Interchange Improvements Project

[2:25:45](#)

Mr. Puher announced an amendment for the 2023 TIP to increase the construction phase of the project in fiscal financial year 2026 by \$4,974,889.

Ms. Zink made a motion to increase the construction phase by \$4,974,889 on the 2023 TIP. Mr. Campbell seconded the motion. The motion carried.

13. Organizational Meeting

[2:29:50](#)

Mr. Clark announced, according to the new Bylaws, the organizational meeting will be conducted during the first meeting of even years, clarifying appointments made this current year will still require reappointment next year.

No action was taken at this time

At 3:02 p.m., Commissioner D'Agostino transferred the meeting to Mayor Sorace before his departure. Mr. Boatman and Mr. Yoder left at the same time.

For Information

14. 2023 Transportation Improvement Program (TIP) Administrative Modification [2:31:13](#)

Mr. Clark asked the committee if there were any questions regarding the information sent out the morning of Monday, February 27, 2023. There were no questions at this time.

15. SCTA Transit Development Plan Update [2:31:51](#)

Ms. Ahlskog gave updates regarding the plan and recently held meetings and surveys, noting a community survey ended on February 24, 2023, and a business survey will be active until March 20, 2023. She added that a shared ride survey will be sent out to 600 riders.

16. Other Funding Award Announcements [2:37:43](#)

a. Rohrer's Quarry Transportation Infrastructure Investment Fund (TIIF)

Mr. Clark announced Penn Township received a \$4 million grant from the State for the Transportation Infrastructure Investment Fund (TIIF)

17. Congestion Mitigation and Air Quality (CMAQ) Plan Update [2:39:07](#)

Mr. Clark stated PennDOT updated numbers in their CMAQ plan from the version the MPO approved in September 2022 has been updated to reflect the changes.

18. Environmental Protection Agency (EPA) Sanctions Dismissal Update [2:40:15](#)

Mr. Crea announced the potential sanctions presented at the November 28, 2022, MPO meeting were dismissed following a revision letter of the Pennsylvania Implementation Plan sent to the EPA on December 12, 2022.

19. Other Business and Call to Audience [2:41:05](#)

Mr. Clark announced PM-2 Asset Management and PM-3 System Reliability will be brought to the April 24, 2023, MPO meeting, due to the deadline being June 14th.

Adjournment

Mr. Clark made a motion to adjourn. Mr. Campbell seconded the motion. The motion passed unanimously, and the meeting adjourned at 3:13 p.m.

Link to recorded meeting: <https://vimeo.com/802854490>

Next scheduled meeting:

Monday, April 24, 2023, at 12:30 p.m.

Upcoming meetings:

ATAC	March 16, 2023	6:30 p.m.
TTAC	March 27, 2023	12:30 p.m.
MPO	April 24, 2023	12:30 p.m.
TIES	Dissolved	2/27/2023

Please note: This meeting was recorded to capture the full discussion of the items above. For brevity, minutes have been simplified to focus on action items and key points in the discussion.