

**LANCASTER COUNTY
TRANSPORTATION COORDINATING COMMITTEE (LCTCC)
MINUTES**

DATE: February 26, 2018
TIME: 12:00 p.m.
PLACE: 150 North Queen Street, 1st Floor LCPC Meeting Rooms, Lancaster, PA 17603

MEMBERS:

Commissioner Dennis Stuckey (Chairperson)	Board of Commissioners
Mayor Danene Sorace (Vice-Chairperson)	City of Lancaster
Charlotte Katzenmoyer	City of Lancaster
Karl Graybill	City of Lancaster
William Shaffer	Lancaster County Planning Commission
Alice Yoder	Lancaster County Planning Commission
Scott Haverstick	Lancaster County Planning Commission
Terry Martin	Lancaster County Planning Commission
Roni Ryan	Lancaster County Planning Commission
Jeff Glisson (Alternate)	South Central Transit Authority
Nathan Walker (Alternate)	PennDOT District 8-0
Jonathan Owens (Alternate)	PennDOT District 8-0
Beth Raves (Alternate)	PennDOT Central Office
Jim Arey (Alternate)	PennDOT Central Office
Linda Martin (Alternate)	State House of Representatives
Adam Bills (Alternate)	State Senate
Dan Zimmerman	Lancaster County Transportation Authority

GUESTS:

Matt Boyer	Commuter Services of PA
Bob Krimmel	East Hempfield Township
Scott Russell	East Hempfield Township
David Hoglund	Rettew Associates

STAFF:

James Cowhey	Executive Director
Robert Bini	Transportation Director
Lauri Ahlskog	Senior Transportation Planner
Kyle Salage	Administrative Secretary

1. **Call to Order** – Mr. Cowhey called the meeting to order at 12:00 p.m.

2. **Annual Reorganization**

- a. **Election of Chair and Vice-Chair (Action)** – Mr. Cowhey called for nominations for the positions of Chair and Vice-Chair of the Transportation Coordinating Committee (MPO).

Mr. Shaffer nominated Commissioner Stuckey for the position of Chair, and this nomination was seconded by Mr. Martin. The committee voted unanimously to elect Commissioner Stuckey as Chair of the MPO.

Mr. Haverstick nominated Mayor Sorace for the position of Vice-Chair, and this nomination was seconded by Mr. Shaffer. The committee voted unanimously to elect Mayor Sorace as Vice-Chair of the MPO.

- b. **Committee Membership (Action)** – The attached 2018 transportation committee membership lists were presented, identified as Item 2B. Commissioner Stuckey noted that the alternate MPO representative for the State Senate will be changed from Adam Bills to Jake Smeltz. Commissioner Stuckey recognized these appointments and reappointments as presented, and accepted the proposed committee memberships. Mr. Bini noted that orientation will be provided for new committee members.

3. **Updates and Announcements**

a. **Major Projects**

- **State Road Interchange** – Mr. Walker reported that the right of way plans for the project were changed, and PennDOT District 8-0 is now waiting for comments from Amtrak. It is hoped that the construction agreement will be in place by April, which will allow for November 2018 to remain as the let date. Mr. Bini noted that project meetings and conference calls continue to be held, and that this agreement review process is standard procedure for Amtrak.

- b. **Transit** – Mr. Glisson noted that a copy of the 2016-17 Annual Report for the South Central Transit Authority (SCTA) was distributed.

- c. **Federal Highway Administration** – No representative was present. However, Mr. Bini noted that the Federal Highway Administration (FHWA) made recommendations regarding the 2018-2020 Unified Planning Work Program (UPWP), as reflected in the memo identified as Item 6C.

- d. **Bike/Pedestrian Advisory Committee** – Ms. Ahlskog reported that the Bicycle and Pedestrian Advisory Committee (BPAC) met on Thursday, January 25th. At this meeting, the committee reviewed and provided comments on two (2) upcoming resurfacing projects. Additionally, the committee reviewed the proposed diverging diamond interchange design for the 322/222 intersection, expressing concerns regarding bicycle and buggy movement. The committee will review additional resurfacing projects at its March 22nd meeting. As reflected by

Item 2C, Cyndie Fuhrer resigned from her position on BPAC, which has resulted in a vacancy on the committee. To begin the process of soliciting a replacement, staff will review candidates who previously expressed interest in joining the committee. Once this vacancy is filled, expansion and reorganization of the committee may be considered as part of a more comprehensive bylaws update. A schedule for the recruitment process will be provided to the MPO at the April 23rd meeting. Ms. Ahlskog added that the Active Transportation Plan (ATP) is still in development, and meetings continue to take place both internally and with the consultant. It is hoped that a suitable draft will be ready for release by the summer of 2018. The committee then discussed the role of BPAC in the PennDOT Connects process, and identified the areas for diversification in its membership.

- e. **Transportation Authority** – Nothing to report.
- f. **Commuter Services of PA** – Mr. Boyer noted that two (2) winners of the “Dump the Pump” contest were residents of Lancaster County. He also noted that the County of Lancaster and Eurofin Lancaster Labs were recognized by Commuter Services of PA for their participation in the program.

- 4. **Minutes of November 27, 2017 Meeting (Action)** – There were no comments or suggested amendments to the minutes.

Mayor Sorace made a motion to approve the minutes as presented, and this motion was seconded by Mr. Haverstick. The motion passed unanimously, thereby approving the minutes.

- 5. **TIP Modifications** – Ms. Raves summarized the Transportation Improvement Program (TIP) modifications presented in Item 5A. There was no action required.
- 6. **Unified Planning Work Program (Action)** – Ms. Ahlskog presented the draft Unified Planning Work Program (UPWP) for 2018-2020, noting changes in funding and functional categories from the current UPWP. Comments from the Federal Highway Administration (FHWA) were received after the meeting packet was distributed to the committee. Amendments in response to these comments will be incorporated into the version sent to PennDOT for approval. The proposed UPWP would take effect on July 31, 2018. Mr. Arey commended the Lancaster County Planning Commission (LCPC) for collaborating with the FHWA and PennDOT in the development of the UPWP. Mr. Bini requested that the MPO take action to approve the presented UPWP so that it can be submitted to PennDOT for final review. The committee then discussed safety projects, the Congestion Management Process (CMP), and PennDOT Connects in the context of the presented UPWP. Mr. Martin recommended encouraging boroughs and townships to participate in the Local Technical Assistance Program (LTAP). Ms. Ahlskog stated that advertisement and outreach for the program will be done within the scope of the UPWP.

Mr. Haverstick made a motion to approve the 2018-2020 UPWP as presented, and this motion was seconded by Mr. Zimmerman. The motion passed unanimously, thereby approving the 2018-2020 UPWP for submission to PennDOT.

7. **2019-2022 TIP Update** – Mr. Bini summarized the accompanying memo identified as Item 7 and referred committee members to the attached draft 2017-2020 Highway and Bridge TIP and draft 2017-2020 Transit TIP. He discussed the TIP development process up to this point and noted the remaining steps in the process. Mr. Bini and Mr. Glisson then summarized the presented draft 2017-2020 Transit TIP. The committee discussed various projects identified in the proposed 2017-2020 Highway and Bridge TIP, asset management in the context of the Long Range Transportation Plan (LRTP), and the TIP Evaluation Tool that is currently in development by the LCPC and the TIP Update Subcommittee (TIPUS). Mr. Krimmel requested that the Landisville Road Bridge in East Hempfield Township be considered for a future TIP, noting that it has serious structural deficiencies and will need to be repaired within the next four (4) to eight (8) years. The committee discussed this request and its relation to a proposed regional study in the Rohrerstown Road and Good Drive area. Mr. Bini indicated that this request would have to be considered as part of the upcoming LRTP update. He thanked Mr. Krimmel for raising this issue with the committee.
8. **Act 13 Funding Request for Bridge Rehabilitation (Action)** – Mr. Bini summarized the accompanying memo identified as Item 8 and the attachment identified as Item 8A. The committee then discussed the process for Act 13 funding and the structural deficiencies of this particular bridge.

Mr. Haverstick made a motion to endorse the proposed use of Act 13 funding for rehabilitation of the Conoy #1 Bridge, and this motion was seconded by Mr. Walker. The motion passed unanimously, thereby endorsing this use of Act 13 funding.

9. **283/230 Corridor Study Update** – Mr. Bini summarized the accompanying memo identified as Item 9. Parcel data for the study is currently undergoing evaluation, and results from this evaluation will be presented at a future committee meeting.

10. Information Items

- a. **Bridgeport Area Study Open House Recap** – Mr. Bini reported that on Wednesday, January 31st there was a public meeting for the Bridgeport Area Study, which encompasses four (4) municipalities. These municipalities are East Lampeter Township, West Lampeter Township, Lancaster Township, and the City of Lancaster. Mr. Bini reported that the meeting was attended by approximately eighty (80) people. This study was funded through the Smart Growth Transportation (SGT) program, and it is intended to reduce congestion and improve safety for walking and bicycling in the area. A future public meeting will include a presentation of design options developed by the consultant. Mr. Bini referred committee members to the project website for additional details.
- b. **PennDOT Connects Municipal Workshop Recap** – Mr. Bini reported that a PennDOT Connects public outreach session was held on Wednesday, February 21st. Approximately forty (40) people attended.

- c. **Federal MPO Certification, April 4-6** – Mr. Bini reported that the Lancaster County MPO will undergo its federal certification review from Wednesday, April 4th through Friday, April 6th. This review occurs every four (4) years. As part of this review, there will be sessions open to the public and committee members.

11. Other Business & Public Participation – There was no other business presented.

12. Next Meeting: April 23, 2018

13. Adjournment – Commissioner Stuckey adjourned the meeting at 1:55 p.m.