

**LANCASTER COUNTY
TRANSPORTATION TECHNICAL ADVISORY COMMITTEE (TTAC)
MINUTES**

DATE: June 10, 2019
TIME: 12:00 P.M.
PLACE: 150 N. Queen St., Conference Rooms 102/104, Lancaster, PA 17603

MEMBERS PRESENT:

Jeff Glisson (Chair)	South Central Transit Authority
Alice Yoder (Vice Chair)	Lancaster County Planning Commission
Greg Paulson	Legislative Delegation
Roni Ryan	Lancaster County Planning Commission
Terry Martin	Lancaster County Planning Commission
Heather Valudes	Chamber of Commerce
Lisa Riggs	Business and Finance Community
Ralph Hutchison	Lancaster Inter-Municipal Committee
Cindy McCormick	City of Lancaster
Justin Evans	Lancaster County Planning Commission
Bill Swiernik	Bike/Ped. Advisory Committee
Beth Raves	PennDOT Central Office
Adam Grimes	PennDOT Central Office
Michelle Tarquino	PennDOT District 8-0
Austin Beiler	Lancaster Airport Authority

GUESTS:

Commissioner Dennis Stuckey	Board of County Commissioners
Joshua Sturges	PennDOT
Andrea Ebur	FHWA
Paul McNamee	KCI
Matt Boyer	Commuter Services
Neil Ward	Commuter Rail Association of Lancaster

STAFF:

James Cowhey	Executive Director
Robert Bini	Director for Transportation Planning
Lauri Ahlskog	Senior Transportation Planner
Kristiana Barr	Senior Transportation Planner
Gary Jones	Transportation Planner
Faith Gaddie	Administrative Secretary

Order of Business:

1. **Call to Order** -- Chairman Glisson called the meeting to order at 12:00 p.m.
2. **Updates and Announcements**

- a. **Major Projects** – Ms. Tarquino announced that ARLE (Automatic Red-Light Enforcement) awards were granted at the end of May. There were 38 municipalities across the state which were granted funds, including three in Lancaster County: City of Lancaster, and East Petersburg and Mount Joy Boroughs. These awards are budgeted under PennDOT’s discretionary funds, so they do not show on the Lancaster TIP. Ms. McCormick noted an article in LNP mentioning the ARLE award for the City, as well as funding for bump-outs on Christian Street. Ms. Tarquino will send a link to the ARLE page, which includes the full list of municipal awards. Ms. Yoder was interested in the process by which municipalities apply for and receive these awards in order to see if there is any advocacy that can be done by TTAC.
- b. **Transit** –Chairman Glisson distributed Rider Alert brochures detailing upcoming RRTA schedule changes. They will be presented at a public meeting on June 17th and approved at the Board of Directors’ meeting on June 19th. Changes include direct service to UPMC Pinnacle in Lititz, as well as direct service to Ephrata Hospital, and increased service on Sundays. Trolley service between Amtrak and downtown will not be eliminated, but is proposed to be retained for one year, with promotion by LCA and the Chamber in order to see if ridership will increase. The trolley buses will no longer be used on this route, so the name will be changed accordingly. Ms. Valudes provided an update on the Northeast vanpool program. There are currently 23 active riders. The route has been expanded to include more stops in the Southeast area of the city, based on rider feedback. Two thousand flyers have been distributed to city elementary schools to be sent home with students to increase awareness of the program. An additional 450 flyers are available to distribute to organizations that may be able to raise awareness among interested communities. New route will continue until the end of August. There continues to be a steady increase in ridership.
- c. **Federal Highway Administration** – Not present.
- d. **Bike/Pedestrian Advisory Committee (BPAC)** – Mr. Swiernik reported on the May 23rd BPAC meeting. There was a membership discussion that included the need for more diversity -- which could mean geographic, ethnic, riders who use bicycles out of necessity, etc. -- in membership, and the possibility of increasing membership number to nine; current membership is heavily loaded on a technical cycling element.

The committee also reviewed the ATP implementation chapter and discussed its role in ATP implementation, which they determined should be an advisory/communication/clearinghouse capacity, with other organizations taking on more of the advocacy roles. The membership began to try to prioritize elements of the implementation chapter for first-year action items but realized that they will need to narrow the focus even farther.

Mr. Swiernik also noted that the committee made recommendations on two projects: Lancaster Amtrak Parking and the Church Street resurfacing project. Recommendations for Lancaster Amtrak involved more attention to pedestrian

movements at conflict points with turning cars. Recommendations for Church Street were improvements of pedestrian crossings.

TTAC committee members had a discussion regarding the process for BPAC recommendations on projects, how they are disseminated, and how BPAC reports out on work they do in committee meetings, and responses they get on recommendations. Mr. Bini noted that BPAC recommendations are sent directly to PennDOT, and that there has been some success in getting pedestrian recommendations adopted on projects, but that it has been more difficult to get accommodation of bicycle recommendations, often due to timing of projects. In terms of reporting out of BPAC activities, Ms. Barr noted that BPAC agendas and minutes are uploaded to the planning commission's website like with TTAC or MPO. It was suggested that a quarterly item on the TTAC agenda specifically for a BPAC report on recommendations submitted and any outcomes from earlier recommendations, or a written report of outcomes submitted to TTAC to more formally close the loop on the process. It was also noted that BPAC has asked for more latitude in offering recommendations, an example being in recommending changes to an intersection located just beyond the physical boundaries of a project.

- e. **Transportation Authority** – Mr. Cowhey reported that the Master Agreement is set, pending PennDOT signature.
- f. **Commuter Services of PA** – Mr. Boyer reported that during the month of May – National Bike Month – Commuter Services had tables at several local employers, including Engle Printing and Eurofins Lancaster Laboratories to educate employees. June is Transit Month, so the organization will be promoting local transit. They are working with Lancaster's Amtrak station to promote Commute PA and have 32 additional people tracking their commutes.

Mr. Paulson asked whether Commuter Services is advocating to get Amtrak to allow bikes on trains on the Keystone line. The answer is that bikes aren't allowed because there is not enough space on the cars to allow for bike storage.

3. Minutes of May 13, 2019 Meeting (Action)

Ms. Valudes made a motion that minutes be accepted as written, and it was seconded by Ms. Tarquino. The motion passed unanimously.

4. Highway and Bridge TIP Revisions

Beth Raves

- a. **TIP Amendment (Action)** – Ms. Raves reviewed the Newport Road/Brunnerville Road intersection project in Warwick Township proposed for the FFY 2021 TIP. It

will involve widening lanes and adding culverts, with a construction total of \$847,833.

In response to questions, Ms. Ahlskog noted that the township would be covering pre-construction costs, and that they had been waiting for the project to be added to the TIP before beginning work the bulk of the work. The project is in initial design for turn lanes. Unsure if the project is within the UGA but will research.

Mr. Hutchison made a motion that TTAC recommends that the MPO add the Newport Road/Brunnerville Road Intersection Improvements project to the TIP in FFY2021 in the amount of 847,833, and it was seconded by Ms. Riggs. The motion passed unanimously.

- b. **TIP Administrative Modifications** – Ms. Raves highlighted the Race Street Crossing project in Conoy Township and the Holland Street Bridge Removal in East Hempfield Township.
- 5. **Transit TIP Amendments (Action)** -- Chairman Glisson reviewed six amendments on the Transit TIP, which included deleting funds for two projects (new paratransit vehicles and bus shelters) and reprogramming those funds for four additional projects (maintenance and finance software, Access to Jobs Program, and purchase of two supervisory vehicles).

Mr. Paulson made a motion that TTAC recommends that the MPO accept six amendments to the Transit TIP in FFY2019 in the amount of 847,833, and it was seconded Ms. Tarquino. The motion passed unanimously.

- 6. **Active Transportation Plan (ATP) Implementation Update** – Mr. Bini updated the committee on Active Transportation Plan implementation. He reviewed the three main elements involved in implementation: A permanent advisory committee, yearly action items for staff, and additional funding for projects. There will be the possibility of more frequent BPAC meetings, in addition to increasing membership numbers and diversity.

The plan for an advisory committee is to rebrand BPAC as an active transportation advisory committee, as well as to reach out to other organizations in realms that work on social justice, higher education, and other communities that would benefit from active transportation plan implementation. Much of the work of implementation would be beyond the scope of a volunteer committee, so there would be a core group of staff from county, city, and LIMC who would develop recommendations and serve as key points of contact, while the committee, with increased membership, would serve as a sounding board, in addition to its current mission.

After the discussion at the last BPAC meeting, the list of action items stands at over 30, which is too large a list to accomplish in a single year. Places2040

implementation teams – Complete Streets, Official Maps -- will be doing concurrent work that may assist in implementation. Topics to be considered as priorities include design guidelines and standards for municipalities, updating the county bike map, maintenance plans for infrastructure and facilities, data collection (to validate decisions), and public awareness campaigns focused on education and safety.

The next BPAC meeting will be used to continue previous discussions of what their role will be in ATP implementation, ultimately a finalized implementation plan will be recommended for review by TTAC in the fall.

- 7. SGT Quarterly Progress Reports** – Ms. Ahlskog reported on progress of Smart Growth Transportation Projects for years 2015-2016 and 2017-2018. 2015-2016: The Active Transportation Plan has been completed by the City and LIMC. East Lampeter will be holding an additional public open house at HACC for the Bridgeport Crossroads project, once ECMS contracting issues have been resolved. Penn Township has difficulties with a local short line railroad on their Doe Run Road pedestrian enhancements project involving an adjacent bridge that needs to be replaced. They plan to meet with Rep. Fee for assistance in resolving the issue. Millersville Borough has had no movement in over a year on the Duke Street realignment project. Need to have a meeting to encourage significant progress. MPO staff are suggesting the same process as for Strasburg Township in the past, which involves withdrawing funding if no progress can be made. Results of the meeting will be reported to TTAC, and staff will have a recommendation as to how to proceed in time for funds to be used in the current programming cycle.

A question was asked as to what staff will be looking for from Millersville Borough. Ms. Ahlskog replied that we will be looking for something in writing that they will make significant progress and will have secured funding by a date provided by staff. Guidelines specify a three-year timeline for funding. Funds can be released from the current project, and they are welcome to re-apply again in the future when they have a funding source secured. MPO staff are working on a tight timeline so that withdrawn funds could be awarded during the current round of SGT funding.

For the 2016-2017 projects, the Charlotte Street conversion to two-way was completed. Manheim Borough is actively moving forward with their Downtown Connections study. Mount Joy Borough's Pedestrian Safety Improvements project had a let date of June 6, 2019 and construction will be starting soon. West Lampeter continues to evaluate design options for the Willow Street Village Street Improvements project.

- 8. SGT Current Funding Cycle** – Ms. Barr reported on the status of the fifth round of funding for the Smart Growth Transportation (SGT) program through the Lancaster MPO. MPO staff received ten Notice of Intent (NOI) forms from seven municipalities and seven were deemed eligible projects under the current program

guidelines. Applications were sent out June 7th and the deadline to apply is July 19th. The initial NOI funding requests totaled almost \$13 million for only \$3 million available in SGT funding. All seven are construction projects, not studies – which partially explains the large amount of money needed. The first SGT Task Force meeting is June 19th. Ms. Barr will continue to provide updates to TTAC when there is noteworthy information to share.

9. **Mount Joy Train Station Site Visit Recap** – Mr. Bini and Ms. Ahlskog provided a summary of the field view at the new Mount Joy Amtrak station, including photos of old and new platforms. New platforms are covered and long enough so that all doors may open. TTAC and borough were represented, and Senator Aument was present. There will be roughly 125 spaces adjacent to the station. The station will not be staffed, and there will be no restrooms. Tickets may initially be purchased at kiosks, but Amtrak is moving away from that method, but they also may be purchased via app/online or on the train after boarding. Mr. Swiernik asked if there were plans for long-term bicycle parking, and Ms. Ahlskog replied that there was no discussion of that. Ms. Ryan mentioned covered bike racks at Elizabethtown and asked if that would be a sufficient accommodation.

10. Other Business & Public Participation

- a. **Reminder: Autonomous Vehicle presentation at MPO on June 24th** – Mr. Bini reminded TTAC members that they are welcome to attend the upcoming presentation by Mr. Roger Cohen from PennDOT.

11. Next Meeting: **July 8, 2019, 12:00 p.m.**

12. **Adjournment** – 1:30 pm.