



## Transportation Coordinating Committee

### Members

PENNSYLVANIA DEPARTMENT OF TRANSPORTATION  
LANCASTER COUNTY BOARD OF COMMISSIONERS  
LANCASTER COUNTY PLANNING COMMISSION  
CITY OF LANCASTER

SOUTH CENTRAL TRANSIT AUTHORITY  
LANCASTER AIRPORT AUTHORITY  
LANCASTER COUNTY TRANSPORTATION AUTHORITY  
LANCASTER COUNTY LEGISLATORS

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### MEMORANDUM

**TO:** Active Transportation Advisory Committee (ATAC)

**FROM:** Robert Bini, AICP  
Director for Transportation Planning

**DATE:** May 21, 2020

**SUBJECT:** Next Meeting: Thursday, May 28, 2020

The next meeting of the Active Transportation Advisory Committee is **May 28, 2020 at 7:00pm**. It was originally scheduled to be held at the East Hempfield Township office. Now, it will be held **online only** (using the Lifesize app) at <https://call.lifesizecloud.com/1696302>.

The enclosed agenda includes one (1) action item: Minutes of January 23, 2020 Meeting

The agenda also includes the following discussion items: Review ATP Implementation;  
Updates on Previous ATAC Resurfacing Recommendations

The Lancaster County Transportation Coordinating Committee (Lancaster MPO), including its associated committees like ATAC, is committed to compliance with the nondiscrimination requirements of applicable civil rights statutes, executive orders, regulations, and policies. The meeting location is accessible to persons with disabilities. Anyone who requires an auxiliary aid or service for effective communication, or a modification of policies or procedures to participate in this public meeting, please contact Robert Bini at 717-299-8333 or by email to [Rbini@co.lancaster.pa.us](mailto:Rbini@co.lancaster.pa.us), as soon as possible, but no later than five (5) days before the scheduled event. Thank you.

BB/  
Enclosures

**LANCASTER COUNTY  
ACTIVE TRANSPORTATION ADVISORY COMMITTEE  
MEETING AGENDA**

**Date:** May 28, 2020

**Time:** 7:00 p.m.

**Place:** Online (using the Lifesize app)

<https://call.lifesizecloud.com/1696302>

**Order of Business:**

1. Call to Order and Welcome
2. Call to Audience for Public Comments  
Any person who wishes to speak about any item **NOT** on the agenda.
3. Minutes of January 23, 2020 Meeting **Action**  
*See attachment.*
4. Review ATP Implementation
5. Updates on Previous ATAC Resurfacing Recommendations
6. Other Business & Public Participation
  - a. Metropolitan Transportation Plan (MTP) 'connects2040' update
7. Next Meeting: June 25, 2020 – Akron Borough office
8. Adjournment

## Lancaster County Active Transportation Advisory Committee (ATAC)

### MEETING MINUTES

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**DATE:** January 23, 2020

**PLACE:** Strasburg Borough office

**Members:** Bill Swiernik, George Tobler, William Weismantel, Adriana Atencio, Lauren Finn, Steve Mohr, Jr., Amy Spellman

**Staff:** Robert Bini, Kristiana Barr, Samuel McMinn

**Guests:** Sue Davidson

#### ORDER OF BUSINESS:

1. **Call to Order** – The meeting was called to order at 7:01 PM. Mr. Bini welcomed the new ATAC members to their first meeting. He invited everyone to introduce themselves.
2. **Call to Audience** – None.
3. **Minutes of October 24, 2019 Meeting (Action)** – No discussion.

**Mr. Swiernik made a motion to approve the minutes as presented, and this motion was seconded by Mr. Tobler. Mr. Mohr, Jr. abstained.**

4. **Nominations for Chair, Vice Chair, and TTAC Appointee (Action)** – Mr. Bini provided an overview of the nominations sought by staff. He clarified that if the Committee were more comfortable, the nominations could be pushed back to the next ATAC meeting in March.

Many Committee members stated they are unable to make Mondays at noon for monthly TTAC meetings due to their work schedule. Mr. Mohr, Jr. expressed discomfort with participating in TTAC when his Lancaster Conservancy co-worker is already a member. Mr. Swiernik expressed his availability and continued interest in representing ATAC at TTAC.

Mr. Swiernik expressed his willingness to serve as the Chair of ATAC based on his extensive experience with the Committee. Ms. Atencio expressed her interest in being the Vice Chair of ATAC. No other Committee members nominated themselves for Chair or Vice Chair.

Mr. Swiernik hopes that another Committee member will be comfortable with assuming the Chair position after a year or so. Mr. Bini explained the decision recently made by TTAC where the Chair serves for two years and then the Vice Chair becomes Chair. Committee members seemed interested in this sort of agreement for the ATAC leadership positions.

**The Committee affirmed Mr. Swiernik as the ATAC appointee to TTAC, Mr. Swiernik as the Chair of ATAC, and Ms. Atencio as the Vice Chair of ATAC.**

- 5. Review of Draft ATP Year 1 Action Items** – Ms. Barr explained the changes made to the draft of Year 1 Action Items, including updated leads or task status and a list reorganized by responsible organization. Staff invited feedback on the updated list and the items of interest to each Committee member.

Ms. Atencio commented on the bike share promotion item as an example of how outreach materials should be developed in Spanish to be more effective and equitable. Ms. Barr noted the Lancaster MPO's MTP survey and promotional materials were developed in Spanish as well as English. Mr. Bini explained the Lancaster MPO, as an organization that receives federal funding, must provide materials in other languages upon request. The Committee decided to focus their discussion on the items that ATAC is responsible for.

Mr. Swiernik explained his assistance to the Official Maps implementation team for *places2040* as an example of ATAC involvement with ATP action items. Ms. Spellman indicated her professional background in development and if it could be applied to an ATP action item like an updated Lancaster County Bicycle Map. Ms. Barr explained that former BPAC member Brenda Buescher researched potential funding sources. Mr. Weismantel provided an update that he has made progress on multimodal design guidelines. He will share this research with Ms. Barr soon. The MPO's endorsement of multimodal design guidelines is useful for ATAC project reviews as well as guidance to municipalities. Ms. Atencio expressed interest in a Route 30 crossing analysis based on the recent discussion surrounding the 222/30 interchange improvement project. Ms. Finn indicated her professional interest in improving health through education. She has experience in conducting walking audits. She expressed curiosity around Safe Routes to School and seeing where local school districts stand on allowing walking and biking to school. Mr. Bini admitted to Ms. Finn that educating the public is something the MPO has struggled with how to do. Ms. Atencio reported the Lancaster Bikes! coalition is working with the City of Lancaster to complete the League of American Bicyclists' bicycle-friendly community designation by an August deadline. She also recalled that the Common Wheel previously applied for a grant to assist local businesses with applying for the League of American Bicyclists' bicycle-friendly business designation. They were unsuccessful; however, through that process she learned many businesses were interested in the program. She suggested that Lancaster City Alliance and Lancaster Bikes! coalition could work with businesses to pursue the bicycle-friendly designation. Mr. Weismantel voiced his concerns around the trend of micro-mobility, particularly electric scooters. Mr. Tobler noted people with disabilities have accessibility and safety concerns about shared electric scooter use. While they are currently illegal in Pennsylvania, Mr. Weismantel said he will stay up-to-date on it. Ms. Atencio asked about the counters ATP Action Item. Ms. Barr replied that staff have pushed PennDOT Central Office to provide bicycle and pedestrian counters to interested MPOs. Mr. Bini added that the MPO has a small budget every year to repair and replace the counters used on roads. These counters cannot be used to record bicyclists and pedestrians; however, this funding could be utilized to purchase counters compatible with bicyclists and pedestrians as well. Ms. Spellman asked about the events that encourage active transportation ATP Action Item. Ms. Barr replied that staff have

relied on stakeholders to provide this programming. This is an opportunity to be more engaged in the community by creating new events or supporting existing ones.

6. **Review Resurfacing Projects** – Ms. Barr and Mr. Bini led the Committee in a discussion of the North Ronks Road resurfacing project (MPMS ID: 108541), the Rothsville Road resurfacing project (MPMS ID: 96331), and the North Water Street resurfacing project (MPMS ID: 96332). Ms. Barr informed the Committee that the Rothsville Road and North Water Street resurfacing projects are adjacent and have the same project manager, so they will be discussed together. The Committee discussed the existing conditions of the project area and developed recommendations for various segments. MPO staff will prepare the recommendations and submit them to the assigned PennDOT District 8-0 project manager for review and feedback.
7. **Updates on Previous ATAC Recommendations** – Ms. Barr explained there were no resurfacing projects discussed at the October 24, 2019 meeting. There are no updates from projects reviewed at other 2019 meetings.
8. **Other Business & Public Participation** – Mr. Swiernik asked about an update on the Walnut Street Bikeway discussion from last meeting. The concerns reiterated by current and new members include snow obstructions, intersection visibility improvements, enforcement actions, and educational outreach to all users. Ms. Atencio suggested the City of Lancaster consider an “Adopt a Bike Lane” program similar to the existing “Adopt a Block” program if overwhelmed by maintenance and other responsibilities.
9. **Next Meeting: March 26, 2020 at 7:00PM**
10. **Adjournment: 9:10PM**

## **MEMORANDUM**

**TO:** ATAC

**FROM:** Kristiana Barr, Senior Transportation Planner

**DATE:** May 21, 2020

**SUBJECT:** Review ATP Implementation

### *Progress on Action Items*

Review discussion at January 23, 2020 meeting (captured in the meeting minutes).  
Committee member and staff updates since then?

### *ATP Implementation Funding Update*

Review active projects:

- Rt. 324/Enola Low Grade Trail Crossing Safety Analysis (Michael Baker International)
- Route 30 Bike-Ped Crossing Study (Gannet Fleming, Traffic Planning and Design)
- Active Transportation Map (McCormick Taylor)

For more detail, see the attached preliminary project scopes submitted to PennDOT.

Committee member participation in projects for periodic review and input – volunteers?

Staff will draft a scope for an additional project, a Lancaster County Bike-Ped Count Program Development and Implementation Plan. An update will be provided at the June ATAC meeting.

## **Rt. 324/Enola Low Grade Trail Crossing Safety Analysis**

### **Scope**

The County of Lancaster is seeking professional transportation planning and engineering consulting services to evaluate and recommend specific safety treatment applications to enhance bicycle and pedestrian crossing on the Enola Low Grade Trail at its intersection with Rt. 324 in Martic Township, Lancaster County, PA. Recent improvements to the intersection for automobile and truck traffic have inadvertently created an unsafe at-grade crossing for trail users. Concerns by trail users and Martic Township officials have been expressed at both public meetings and in private discussions.

The consultant would be responsible for:

- 1) Assessing the dangers associated with the current trail crossing that includes using up-to-date traffic counts and an assessment of sight distances both for drivers and trail users;
- 2) Meeting with Township officials to gain insight on issues and concerns from their perspective;
- 3) Developing alternatives with costs for both design and construction to create a user-friendly trail crossing design that enhances the safety of the crossing; and
- 4) Holding one public meeting to review the alternatives and receive public input; and,
- 5) Recommending a preferred alternative.

### **Cost**

\$40,000

### **Milestones**

- Notice to Proceed – June 1, 2020
- Crossing Assessment completed – June 30, 2020
- Meeting with Township officials completed – June 15, 2020
- Alternative Analysis completed – July 31, 2020
- Public Meeting completed – August 21, 2020
- Final Report with Preferred Alternative completed – September 15, 2020

# Route 30 Bike-Ped Crossing Study

## Scope

The County of Lancaster is seeking professional transportation planning and engineering consulting services and is seeking to expand upon a preliminary analysis of bicyclist and pedestrian barriers to crossing US 30 in Lancaster County done as part of the Lancaster Active Transportation Plan (ATP). (See page 2-36 of the ATP). US 30 is a limited access highway. A significant portion of Lancaster County is bisected by US 30, while Lancaster City is partially encircled by it.

In order to improve active transportation access to Lancaster City and other areas of the County, we want to determine priority locations for targeted improvements to reduce barriers created by US 30 to safe and efficient bicycle and pedestrian travel.

Major project tasks include:

- Assessment of existing conditions for bicyclists and pedestrians at each crossing location based on crash history, dedicated facilities like bicycle lanes or sidewalks, regulatory signs, and traffic control devices. Written assessments should include detailed descriptions and photo documentation for support.
- Identification of deficiencies with existing conditions. Note potential corrective actions.
- Analysis of bicycle level of traffic stress and pedestrian level of service for each crossing.
- Evaluation of the general level of improvement needed at each crossing location and an assessment of the level of difficulty to implement the needed improvements.
- Prioritization of each crossing location based on existing conditions and deficiencies, current quality of service, the level of improvement needed to improve access, and level of difficulty to implement the improvements.

The product will be a short study of the designated crossings along US 30 in Lancaster County. The results should provide a strategic plan for the Lancaster MPO to address bike-ped improvements at each US 30 crossing location, if needed. No design concepts are required.

## Cost

\$50,000

## Milestones

- Notice to Proceed – June 1, 2020
- Meeting with County staff completed – June 15, 2020
- Existing conditions assessment completed – July 31, 2020
- Existing conditions deficiencies identification completed – August 15, 2020

- Bicycle level of stress and pedestrian level of service analysis completed – September 30, 2020
- Interim progress meeting with County staff – October 9, 2020
- Evaluation of needed improvements completed – October 31, 2020
- Prioritization of crossing locations completed – November 30, 2020
- Meeting with County staff to review draft Report completed – December 15, 2020
- Final Report completed – December 31, 2020

## **Active Transportation Map**

### **Scope**

Lancaster County is seeking cartography, graphic design, and printing services for an Active Transportation Map. This will be an update of the Lancaster County Bicycle Map produced in 2008. It will go beyond bicycling to align with the completion of the Lancaster Active Transportation Plan (ATP) in spring 2019. The plan identifies a priority active transportation network for the County and a detailed bicycle network for Lancaster City. The new map will be a resource that will educate the public on where and how to safely travel throughout Lancaster County. This educational outreach implements the Lancaster ATP.

The map is a practical guide for locals and visitors to bicycling, walking, and public transit service in the Lancaster County area. It will include useful information such as evaluated conditions for cycling and walking, estimated travel distances and times, on-road and off-road active transportation facilities, designated state and local routes, and other features such as common trip origins and destinations. The guide will explain how to connect with South Central Transit Authority bus service within the County or Amtrak train service beyond the County.

Lancaster County Planning Commission staff will make the final determination on map content and design based on input from stakeholders – the Lancaster MPO’s Active Transportation Advisory Committee (ATAC), Lancaster County municipalities, Lancaster Bikes! coalition, Lancaster Bicycle Club and others – on what they would like to see included in an updated map.

There will be two products:

- The first product will involve mapping and graphic design work to create a new map document. There are no working files available from the current version. The final map document will be professionally printed and then provided to Lancaster County for distribution throughout the County. The final map document file will also be provided.
- The second product will be an ArcGIS Online map. It will include the same data layers used to create the map document, but the content will be presented in an accessible, interactive online format. The final ArcGIS Online map will be transferred to the Lancaster County GIS Department for permanent hosting and future maintenance.

Current map: <https://lancastercountyplanning.org/DocumentCenter/View/92/Bicycle-Map?bidId=>

### **Costs**

GIS/Mapping: \$27,500

Design: \$7,500

Printing for 10,000 copies of an 18” x 24” color folded map: \$5,000

Total: \$40,000

**Milestones**

- Notice to Proceed – June 1, 2020
- Meeting with County staff completed – June 15, 2020
- Mapping completed – July 31, 2020
- Meeting with County staff to review mapping completed – August 15, 2020
- Document design completed – September 15, 2020
- Draft online map completed – September 15, 2020
- Meeting with County staff to review map document design and draft online map completed – September 30, 2020
- Final map document completed – November 15, 2020
- Final online map completed – November 15, 2020
- Printing completed – December 15, 2020
- Online map transfer to Lancaster County completed – December 15, 2020