

Lancaster County Bicycle & Pedestrian Advisory Committee (BPAC)

MEETING MINUTES

DATE: 26 January 2017

PLACE: Room 102, 150 N. Queen Street

Members: Bill Hoffman, Cyndie Fuhrer, Bill Swiernik

Staff: Lauri Ahlskog, Robert Bini, Kyle Salage

Guests: Glenn Mohler, Michael Domin

ORDER OF BUSINESS:

- 1 **Call to Order** – The meeting was called to order at 5:01 PM
- 2 **Call to Audience – Public Comment**
Any person who wishes to speak about any item NOT on the agenda

Bill Swiernik opened discussion on the possibility of adding a “Call to Audience - Public Comment” item to the committee’s meeting agendas. This would allow public guests an opportunity to pose questions and/or comment on matters that the committee may or may not have discussed. Lauri Ahlskog pointed out that the wording for this agenda item is taken directly from the LCPC. Going forward, the committee will consult with the LCPC and consider what time limit(s) would need to be imposed if this item is incorporated into its meetings.

- 3 **Minutes of October 27, 2016 (Action)**

Bill Hoffman made a motion to approve the minutes, and this motion was seconded by Mr. Swiernik. The motion passed by unanimous vote and the minutes were approved.

- 4 **Minutes of August 25, 2016 (Action)**

Mr. Hoffman noted a change made in the meeting’s minutes report under Item 7 (Other Business & Public Participation), which was that “make a turn on red” should be replaced with “proceed”. Cyndie Fuhrer made a motion to approve the minutes, and that motion was seconded by Mr. Hoffman. The motion passed by unanimous vote and the minutes were approved.

- 5 **BPAC Membership**

Ms. Ahlskog provided an update on how the committee is to go about filling its two voting member vacancies. The committee will need to stay in contact with and advise TTAC regarding any additions to the voting body, as well as the qualities and qualifications desired for new members. The addition of pedestrian and trails representatives will be sought in order to facilitate a more diverse perspective for the committee. It was proposed by Mr. Swiernik to put together an outline of such desired characteristics and qualifications, with this outline being made accessible so that suitable

candidates would be able to nominate themselves and submit their credentials directly to the committee. As part of the membership expansion, the committee also noted that it will need to have the bylaws expanded and its role as an advisory body, rather than an advocacy body, made clearer. Ms. Ahlskog noted that the LCPC will continue to reach out to relevant organizations, businesses, and stakeholders. There will be follow-up on this outreach at the next committee meeting.

6 Active Transportation Plan Update

Michael Domin provided the committee with an update on the Active Transportation Plan. The study for the plan is currently underway. The GIS data has been shipped to Alta Planning and Design, and it will now be reviewed and analyzed. A draft existing conditions report has been prepared for the LCPC to review. The first public meeting regarding the plan will be on Thursday, March 2nd, 2017 from 5-8 PM at the Lancaster Farm and Home Center. This will include public input and presentations, and the official flyer is scheduled to be released during the week of January 30th.

7 PennDOT Connects

Robert Bini provided an update on the PennDOT Connects policy issued on December 19, 2016 in which the LCPC will play a role. The policy is to be used as a mechanism to allow PennDOT to better collaborate and communicate with municipal governments in their transportation planning projects. The goals of the policy will include consideration of bicycles, pedestrians, and multimodal transit, when possible, in the development of PennDOT projects, and explanation will be required when these things will not be considered. This will likely allow the issues and projects of concern to the committee to garner a greater level of attention once the policy is fully implemented. Training sessions will held with the municipalities beginning in May. A handout of the memo from PennDOT was distributed at the meeting.

8 State Transportation Alternative Program Awards

Ms. Ahlskog reported that PennDOT announced its State Transportation Alternatives Program awards on January 10, 2017. Of the four submitted from Lancaster County, three were awarded funding. These three projects are to take place in the Elizabethtown Borough, City of Lancaster, and West Earl Township. A handout of the list of projects was distributed at the meeting.

9 New Pedalcycle and Pedestrian Advisory Committee (PPAC) members appointed

Ms. Ahlskog reported that PPAC appointments and reappointments took place. It was noted that Ms. Ahlskog was reappointed to the committee as MPO/RPO representative and Mr. Hoffman was reappointed as a public representative. A handout of the new PPAC membership list was distributed at the meeting.

10 City Bike Share Update

Ms. Ahlskog provided an update on the Lancaster City Bike Share program. A map with proposed locations is complete, and the city is currently looking into contracting these share stations to the bicycle company Zagster. Sponsorship is being considered as an option to fund the purchase of the bicycle share stations. Details, such as where the stations will be located in relation to the streets, how many bikes will be at each station, and how the stations and bikes will be maintained, have yet to be determined. A map of the proposed bike share station locations was distributed at the meeting.

- 11 **Other Business & Public Participation** - There was no other business to report.
- 12 **Next Meeting** – Thursday, March 23, 2017 at 5:00 PM
- 13 **Adjournment** – The meeting was adjourned at 6:07 PM